



# PPM

**Landlord Fees and  
Services  
Management**

Services	Rent Collection	Let only	Fully Managed
Initial valuation and marketing advice	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Professional photographs, Video walk through and property description	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Regular Marketing updates	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Market leading website, property portal and social media coverage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tenant Referencing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Installation of 'TO LET' board	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Accompanied viewings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Website integrated database providing unique applicant matching system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Organising statutory safety checks	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Unique move-in appointment with tenant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Initial statement for tax purposes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Full rent collection with same day processing	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Bespoke accounts software with payment notifications	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Statements of accounts for tax purposes	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
In house legal team chasing any arrears	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Organising Pre-vetted contractors for repairs			<input checked="" type="checkbox"/>
Out of hours emergency call out for tenants			<input checked="" type="checkbox"/>
Organisation of any works found at check out			<input checked="" type="checkbox"/>
Mediate any deposit deductions or disputes			<input checked="" type="checkbox"/>
Quarterly property inspection reports			<input checked="" type="checkbox"/>
Free maintenance hours			<input checked="" type="checkbox"/>
Dedicated property Manager			<input checked="" type="checkbox"/>

<b>Pricing</b>			
Letting Fee - Payable when let and re-let	£360	£540	£360
Monthly Management Fee	9%	N/A	13.2%

<b>Optional Add-ons</b>			
Inspections	£90	£90	<b>Included</b>
Photographic Inventory report of property and exit inspection when tenant moves in and leaves	£150	£150	<b>Included</b>
Property Floor plans	£144	£144	<b>Included</b>
Tenancy deposit registration, management and release	£30	£30	<b>Included</b>
Rent Review including issuing of Notices	£60	£60	£60
Preparation of Section 8 Notice Documentation Pack	£192	£192	£192
Service of section 21 notice to regain possession	£72	£72	<b>Included</b>

All Figures shown are Inclusive of VAT